

THE MINUTES OF THE BANHAM PARISH COUNCIL HELD AT THE BANHAM COMMUNITY CENTRE, THURSDAY 2ND JULY 2026

Present: Mr Jeff Burrell, Mr Keith Drewrey, Dr Jo Dalton & Mrs Pam Spicer

<u>Item:</u>	<u>Details:</u>
1.	<u>Welcome:</u> The Chairman welcomed members of the Parish Council.
2.	<u>Apologies for Absence:</u> There were apologies of absence from Mr Rob Plom & Mr Brendan Sparks
3.	<u>Declarations of Interest:</u> There were no declarations of interest.

PUBLIC SESSION

Meeting adjourned to receive comments from the Public

There was 1 villager present who wanted to enquire as to the exact location of the proposed planning application PL/2026/0807/OMAJ - Land South Of, Heath Road, Banham. This was determined and more information can be found under the planning application section of the minutes.

District Councillor Mr Steve Askew was in attendance and advised the Police & Crime Commissioner Elections are due to take place on 16th July 2026. If you wish to vote on this please ensure you are registered to do so. Breckland have been advertising for new graduate vacancies within various departments however, the closing date for applications is Monday 6th July. Also Circo are looking for HGV drivers for the Watton area. The Parish Partnership Scheme has now ended, and so funds will no longer be available, though any prior applications filed will be honoured. The Chairman advised Mr Askew that we would look to invite our new Councillor, Jacob Robert Allen to a meeting going forwards.

MEETING RECONVENED

Item:	Details:	Actions:
4.	<u>Parish Minutes:</u> Previous Minutes of the 4 th June 2026 meeting were approved, and signed by the Chairman.	Chairman Parish Clerk
5.	<u>Allotments:</u> The allotment plots are being worked and are looking good. One of the neighbouring properties to the allotments are undertaking tree works, and are also looking at the property boundary and rights of access to the allotments. More information will follow on this matter.	Vice Chairman Parish Clerk

Signed Dated: 3rd September 2026

6.	<u>Banham Community Hub:</u> The Wednesday Cafe continues to go from strength to strength, with record attendances for this time of year. During recent hot weather, visitors have been enjoying ice creams and cold drinks. The Hub are looking for donations of fans to use during the Wednesday Cafe sessions. Dawn from Norfolk County Council will be launching 'Tech Skills for Life' on the 19th August to provide guidance and support to anyone wishing to improve their skills. Sessions will continue every 3rd Wednesday of the month. The Big Lunch raised £173.20 which is being shared equally with The Friends of Banham Church, who helped to organise the event. The recent Knit and Stitch session saw 15 people in attendance. The group are preparing knitted squares and poppies for future community projects. There are further fundraising activities planned. On the 12th August, the Wednesday Cafe will be supporting 'Keeping Abreast' and Prostate Cancer through a special fundraising event, and there will be Fundraising Bingo at the Banham Community Centre on the 5th September. Doors will open at 6:30pm for 'eyes down' at 7:00pm. Entry is £5.00 and includes the first book, with any additional books available for just £1.00 each. The Movement for Wellbeing classes continue to be very popular.	Mrs Spicer
7.	<u>Highways, Street lights, Footpaths and Hedges:</u> Nothing to report at this time.	Parish Clerk
8.	<u>Churchyard Tree Works /Basal Growth:</u> The deadwood has been cleared from the tree canopies, and basal removal will commence shortly.	Vice Chairman
9.	<u>Church Farm Barns Junction:</u> The Clerk presented a sign 'proof' and quote for the proposed sign. The proof was approved and the quote of £54.00 was proposed by the Chairman, seconded by Mr Drewrey and agreed by all members. The Clerk will order the sign and arrange delivery.	Parish Clerk
10.	<u>Grove Road Maintenance:</u> It was acknowledged that Highways had responded to an email sent with regards to the unsatisfactory works carried out on Grove Road and the Clerk will revert to arrange a meeting between Highways and the Chairman for further discussions to take place.	Parish Clerk
11.	<u>Playground Maintenance:</u> The Parish Council discussed the recent ROSPA report received. It was agreed that the report will be reviewed on site alongside the playground equipment, and a plan will be put in place.	Parish Clerk Vice Chairman
12.	<u>Primary School Donation:</u> The Parish Council acknowledged the request for raffle donations to raise money for the Banham Primary School. Rather than offering a raffle prize, the Chairman proposed making a £100.00 donation to the school. This was seconded by Dr Dalton, and approved by all members.	Chairman

Signed Dated: 3rd September 2026

13.	<u>Planning:</u> Reference: PL/2026/0764/HOU – Laurel Cottage, Church Lane, Banham, NR16 The Parish Council discussed the application/documents and comments in place and advised no objection to the application filed Ref: PL/2026/0076/PAQ - FEN FARM The Fen, Banham The Parish Council discussed and advised that they were unable to comment on due to the nature of the application filed. PL/2026/0807/OMAJ - Land South Of, Heath Road, Banham It was acknowledged that the Parish Council had been unable to review the application online, and were aware the Clerk had reverted to the planning team to advise on this and request further information. Once this further information is received then the Council will consider further.	Parish Clerk
14./15.	<u>Accounts:</u> The Chairman proposed the approval of items for payment. There was unanimous agreement from the Parish Council for the following: £ 80.00 – Hall Hire – Banham Community Hub £ 48.00 – Street Lighting – K&M Lighting £ 50.00 – Storage of PC items – Mrs J Bensley £123.60 – ROSPA Inspection Report Fee £100.00 – Donation to Banham Primary School £ 64.40 – Payroll Services – TP Jones LLP £ 6.49 – Paper (Clerks expenses) – Michelle Jones £170.00 – Grass Cutting Services £ 59.59 – Quarterly NI Contribution <u>August Payments (standard)</u> £100.00 – Hall Hire – Banham Community Hub £ 48.00 – Street Lighting – K&M Lighting £ 50.00 – Storage of PC items – Mrs J Bensley (Due to the PC annual leave in August, the standard monthly August payments have been approved but will only be paid after invoices have been received and checked and are in line with the payment terms for August).	Parish Clerk Chairman Dr Dalton
16.	<u>Banham Newsletter:</u> The Clerk will include information for the Community Hub, and also advise on the lack of meeting in August.	Parish Clerk
17.	<u>Chairman's Other Business</u> The Chairman proposed a Banham bulb planting event to take place in October. This will be discussed in more detail at the September meeting, but in the meantime, the Clerk will contact the Primary School to see if the pupils may wish to be involved.	Parish Clerk
18.	<u>Next Meeting:</u> There will be no meeting in August. The next meeting will take place on: <u>Thursday 3rd September – 7:30pm</u> <u>The Small Hall, Banham Community Centre</u>	

Extraordinary Minutes - 9th July

Given the absence of a meeting in August, time sensitive matters needed consideration and actioning promptly. Consideration was given to planning consultations and approval of invoices received as detailed below, ensuring that the Council continues to meet its financial obligations in a timely manner.

1.	<u>Planning: Review and consider the following applications:</u> Reference: PL/2026/0893/VAR – Applegate, Winfarthing Road, Banham, Proposal: Variation of Condition 2 on planning approval PL/2026/0008/HOU - Change garage flat roof to pitched roof The Parish Council considered the application and documents in place and raised no objection. Ref: PL/2026/0190/FMIN – Appeal Ref: 6011900 Land To The West Of Grove Villa, Kenninghall Road, Banham Proposal: Proposed construction of 1No 3 bedroom detached dwelling The Parish Council noted that there was no objection to the application originally considered in March 2026, and therefore, have no further comments to make in respect of the appeal raised following refusal of the application by the planning department.	All
2.	<u>Accounts: To approve payment of following items:</u> £ 44.00 – Parish Council Hall Hire – BCCA £162.00 – Repair of Window at BCCA – PT Glass & Glazing £ 84.00 – Parish Council Website (Assertion 10 Gov Domain) - NALC	All

Resolved: That the above payments totalling £290.00, be approved for payment. Members agreed that in the absence of the Councils scheduled August meeting, it was appropriate to authorise these payments to ensure invoices were settled promptly and the Council's ongoing commitments were fulfilled in accordance with its financial procedures.

Dated: 09/07/2026

Signed Dated: 3rd September 2026