

THE MINUTES OF THE BANHAM PARISH COUNCIL HELD AT THE BANHAM COMMUNITY CENTRE, THURSDAY 15th May 2025 AT 7:30PM

Present: Mr Brendan Sparks, Mr Jeff Burrell, Dr Jo Dalton & Mrs Pam Spicer

<u>Item:</u>	<u>Details:</u>
1.	<u>Welcome:</u> The Chairman welcomed members of the Parish Council and the public.
2.	<u>Apologies for Absence:</u> There was an apology of absence from Mr Keith Drewrey & Mr Rob Plom
3.	<u>Declarations of Interest:</u> Dr Jo Dalton in respect of item No. 8

PUBLIC SESSION

Meeting adjourned to receive comments from the Public

There were no comments from the public.

MEETING RECONVENED

<u>Item:</u>	<u>Details:</u>	<u>Actions:</u>
4.	<u>Previous Minutes:</u> Previous Minutes of the 3 rd April 2025 meeting were approved, and signed by the Chairman.	Chairman Parish Clerk
5.	<u>Allotments:</u> It was acknowledged that there are 3 allotments which have been neglected for some time, and at the last meeting, notice was going to be served on the plot holders. Having reviewed the contracts, it was acknowledged that the notice period is 12 months. It was decided that notice would still be given to the plot holders as mentioned above, but we would ask that the plots be vacated sooner rather than later to allow those on the waiting list to be contacted and allowed the opportunity to take over and maintain the plots as required. Going forwards we will look to amend the contracts and the notice period. The Clerk will look to add this to the September agenda.	Parish Clerk
6.	<u>Banham Community Hub / Mindful Village:</u> Mrs Spicer confirmed that Sport England are happy with the funding reports received which will hopefully hold them in good stead for the continuation of the 'Fitness for Wellbeing' sessions going forwards. 16 people attended for the most recent self funded sessions.	Mrs Spicer

Signed: Dated: 5th June 2025

6.	<u>Banham Community Hub continued...</u> The Bunny Hunt saw 57 families taking part which was an excellent turn out. Next Move Estate & Letting Agents previously donated 50 Easter Eggs, and they are also sponsoring the teas and coffees for the Hub for the month of May. Breckland Council visited and filmed a video all about the Hub, Banham becoming a Mindful Village and the views of the people that attend who expressed what the Hub means to them. This month saw the Birthday of one of the Hub members celebrating her 96th Birthday. The Christmas meal has been booked for the 10th December, and there is a Bake Sale on the Green on the 24th May from 10am until 12 midday to raise funds for the Community Hub.	Mrs Spicer
7.	<u>PC Banking:</u> The Parish Council had previously been looking into an alternative bank account, but it has now been decided that due to monthly fees etc, we will remain with Barclays.	Parish Clerk
8.	<u>Donation to Banham Primary School:</u> The Parish Council received a request to assist with funding of £180.00 from Banham Primary School to assist those that didn't have the means to attend a forth coming school trip. The Chairman proposed the amount and this was seconded by Dr Jo Dalton and approved by all. It was acknowledged that the Parish Council are receiving many more requests for assistance with funding and donations, and it was decided that we need to have a policy in place going forwards, along with a grant/donation request form. The Clerk will look into this, and endeavour to have a proposed policy in place for the next meeting.	Parish Clerk
9.	<u>Donation request from New Buckenham Jr Football Club:</u> The Parish Council have been approached in respect of a grant for the football club, with funding to go towards equipment, kits, insurance costs and coach training. There was a representative from the football club in attendance who advised there are 15 players from Banham at this time, and she will look to get further information together for submission in respect of likely costs and definite funds required. Other Parish Council's have also been approached. Once we have the additional information, then further consideration will be given to the request.	Parish Clerk
10.	<u>Highways/Street Lights/Footpaths & Hedges :</u> There were no issues raised in this regard	Parish Clerk
11.	<u>Grove Road Speed Review:</u> It was acknowledged that a resident of Grove Road had contacted the Parish Council to query whether or not consideration could be given to the lowering of the speed limit on Grove Road. There had been various exchanges with Highways, and the PC had been advised that this would not be considered by them due to the fact that Grove Road does not meet the current criteria for the speed limit to be reduced. Highways did however advise on the costs of signs for the consideration of the Parish Council.	Parish Clerk

11.	The costs had been confirmed as follows: 2 x "please drive carefully" sign posts - £1500.00 - £2000.00 or "slow" road markings installed by a traffic management contractor = £300.00 - £400.00. The Parish Council felt that the road markings would have more impact and it was decided that we should go back to the Grove Road resident to see how she felt about this and whether this would be suitable. Once we have had some feed back from the resident then we will consider this matter further.	
12.	<u>Planning Applications:</u> PL/2024/0867/FMIN – Rosary Farm, Kenninghall Road, Banham The Parish Council considered the application in place, and confirmed no objection to this.	Parish Clerk
13.	<u>Clerks Wages/Ni Contributions:</u> It was acknowledged by the Parish Council that due to a change in tax code, NI contributions would now have to be paid monthly by the PC in respect of the Clerks wages. It was agreed that the Clerk would pay the Ni initially, with the amount to be reimbursed to her monthly by the Parish Council. The Clerk will provide evidence of the payment sent for information purposes.	Parish Clerk
14/15	<u>Accounts:</u> The Chairman proposed the approval of items for payment. There was unanimous agreement from the Parish Council in favour of the following: £ 48.00 – Street Lighting – K&M Lighting £ 50.00 – Storage of PC items – Mr R Bensley £ 72.00 – Hall Rental – Banham Community Hub £331.92 – NALC Membership Renewal £ 64.40 – Payroll Services – TP Jones LLP £224.43 – Lawnmower Repairs – Cranworth Farm Services Ltd	Parish Clerk
16.	<u>Banham Newsletter:</u> The Parish Council agreed to the following being submitted to the Newsletter this month: Community Hub, Donations, Grove Road & War Memorial update	Parish Clerk
17.	<u>Chairman's other business:</u> The Chairman advised that due to holiday and other commitments of the Parish Council Members, the war memorial hadn't been cleaned as hoped but that this hasn't been forgotten about, and hopefully cleaning will take place in the near future.	
18.	<u>Next Meeting:</u> Thursday 5th June 2025 at 7:30pm <u>The Small Hall, Banham Community Centre</u>	

Signed: Dated: 5th June 2025