

**THE MINUTES OF THE BANHAM PARISH COUNCIL HELD AT THE BANHAM COMMUNITY
CENTRE, THURSDAY 8th JANUARY 2026**

**Present: Mr Jeff Burrell, Mr Keith Drewrey, Mr Rob Plom Mr Brendan Spars, Dr Jo Dalton &
Mrs Pam Spicer**

<u>Item:</u>	<u>Details:</u>
1.	<u>Welcome:</u> The Chairman welcomed members of the Parish Council and the public.
2.	<u>Apologies for Absence:</u> There were no apologies of absence.
3.	<u>Declarations of Interest:</u> There were no declarations of interest.

PUBLIC SESSION

Meeting adjourned to receive comments from the Public

There were 2 members of the public present, and a report on the Banham Speed Watch Activities for 2025. The Parish Council were informed that during 2025, 116 motorists were detected driving over the allocated speed limit over 3 sites, with the majority recorded on Crown Street within the 20mph speed limit. Going forward, the Speed Watch Team will be adding 2 additional sites to their monitoring locations. As of 2026, the Speed Watch Team is seeking volunteers, and welcomes people to get in touch for more information. A query was raised as to the flying of the St George Cross Flag on The Green, and a useful discussion took place between the members of the public, and the Parish Council members.

MEETING RECONVENED

<u>Item:</u>	<u>Details:</u>	<u>Actions:</u>
4.	<u>Previous Minutes:</u> Previous Minutes of the 4 th December 2025 meeting were approved, and signed by the Chairman.	Chairman
5.	<u>Allotments:</u> The allotments are as they should be for this time of year and will be reviewed again in a month's time.	Mr Drewrey
6.	<u>Banham Community Hub:</u> The Hub Christmas Meal was a great success, with 100 meals enjoyed at the Hub, and a further 5 delivered to Banham Residents to enjoy at home. Seven 'Bags of Joy' were distributed to residents over Christmas.	Mrs Spicer

Signed: Dated: 5th February 2026

6.	<u>Banham Community Hub cont.....</u> The accounts have been reviewed and signed off, and the charity registration is currently ongoing. Norfolk Community Foundation has provided funding to support training, insurance, the Wednesday Cafe and Wellbeing for Movement classes for the next 12 months. Age UK will be attending the Hub on the 21 st January, and plans are underway for further events to be hosted during 2026.	
7.	<u>Banham Community Award:</u> The Parish Council reviewed the proposed options, and decided on a specific trophy. The Clerk will now look to obtain a quote for this.	Parish Clerk
8.	<u>Banham History:</u> The notice board 'casing' for the Banham History display was discussed, and the Chairman agreed to draw up a plan in order that a definite quote could be sought.	Mr Drewrey
9.	<u>Defibrillator Battery:</u> The Clerk confirmed that the new battery has now been fitted to the defibrillator, and there are new defibrillator pads also. Continuous monitoring will be ongoing.	Parish Clerk
10.	<u>Grove Road Passing Points:</u> The Parish Council discussed the email from Highways which proposed adding additional signage within Banham to redirect traffic from using Grove Road. The Council did not feel this was at all adequate as sat nav guidance will still direct motorists down this route, and also regulars to the zoo will continue to use Grove Road. Furthermore, this will not assist with the standard daily traffic which uses the route, and as such the Parish Council wishes to continue to pursue adequate passing places on the side of the road to assist. The Clerk will revert to Highways as required.	Parish Clerk
11.	<u>Payment Process:</u> Given that the Parish Council are now using the online payment system, the Parish Council considered a way going forward which would streamline the process for recording purposes, and to make it easier for the 2 person authorisation. It was decided that a spreadsheet would be produced on Google Drive which would allow multiple 'specified' user access to be hosted by the Clerk.	Parish Clerk
12.	<u>New Work Laptop for Clerk:</u> It was acknowledged that the Clerk requires a new laptop as the one currently being used is not sufficient for memory, storage etc. A budget of £500.00 was approved for the new laptop, and the Clerk will now look for an appropriate item for approval.	Parish Clerk

Signed: Dated: 5th February 2026

13.	<u>Cutting of Cemetery Hedge:</u> The Parish Council reviewed a request received from the Church for funding to cut the cemetery hedge. This is a request which comes up annually, and the cutting usually costs £450.00. The Clerk presented an alternative quote for £250.00, and the Chairman proposed that the Parish Council would be prepared to fund this annually on the provision that this is dealt with by the Parish Council rather than the Church. This proposal was seconded by Mr Drewrey. The Clerk will contact the Church to discuss, and proceed to make the necessary arrangements.	Parish Clerk
14/15.	<u>Accounts:</u> The Chairman proposed the approval of items for payment. There was unanimous agreement from the Parish Council for the following: £ 40.00 – Hall Hire – Banham Community Hub £ 48.00 – Street Lighting – K&M Lighting £ 50.00 – December Storage of PC items – Mrs J Bensley £ 64.40 – TP Jones Payroll quarterly invoice £312.00 – Defibrillator Battery – Harling Electrical £ 75.18 – New Defibrillator pads – Michelle Jones £ 60.00 – Taxi Journey (x 2 at £30.00) – Harling Taxi's £ 40.00 – Banham Church Electricity cost for Village Christmas Tree – PCC	Chairman Parish Clerk Dr Dalton Mr Dewrey
19.	<u>Banham Newsletter:</u> The Clerk will include the Community Hub, Banham Village Defibrillator and Speed Watch data	Parish Clerk
20.	<u>Chairman's Other Business:</u> Dr Dalton advised of a flashing street light on Kenninghall Road, and Mr Plom advised of numerous potholes on Grove Road. The Clerk will report these issues, and also ensure that the relevant section is added to agenda's going forward in order that these may be reviewed monthly.	Parish Clerk
16:	<u>Next Meeting:</u> <u>Thursday 5th February 2026 – 7:30pm</u> <u>The Small Hall, Banham Community Centre</u>	

Signed: Dated: 5th February 2026