

Agenda for meeting to take place on Thursday 8th January 2026 at 7:30pm
The Small Hall, Banham Community Centre, Kenninghall Road, Banham

Item:	Details:	Actions:
1.	Chairman's Welcome	Chairman
2.	Apologies for Absence	All
3.	Declarations of Interest	All

PUBLIC SESSION
Meeting adjourned to receive comments from the Public

MEETING RECONVENED

Item:	Details:	Actions:
4.	<u>Parish Minutes:</u> To approve Minutes of the BPC Meeting on Thursday 4 th December 2025.	Chairman Clerk
5.	<u>Allotments:</u> General update in respect of the allotments.	Mr Drewrey All
6.	<u>Banham Community Hub</u> Update from Pam Spicer regarding Community Hub attendance and forthcoming events.	Mrs Spicer
7.	<u>Banham Community Award:</u> Consider date for Banham Community Award, and trophy/award to be presented.	All
8.	<u>Banham History:</u> Discuss obtaining Quote for new notice board.	All
9.	<u>Defibrillator Battery:</u> Clerk to advise on progress on new defibrillator battery and pads.	All
10.	<u>Grove Road Passing Points:</u> Review Highways response regarding Grove Road passing points, and decide on further action required.	All
11.	<u>Payment Process:</u> Discuss how to proceed with online payment process. Data to be included and 'spreadsheet procedure'.	All
12.	<u>New Work Laptop for Clerk:</u> Consider budget framework for new work laptop for Clerk.	All

13.	<u>Cutting of Cemetery Hedge:</u> Consider email from PCC requesting cutting of cemetery hedge. Quote received £450.00. Consider also quote obtained from R.G Aves of £250.00.	
14.	<u>Accounts:</u> Balance of Current Account as of 16/12/25 - £22,824.08 Balance of Savings Account as of 16/12/25 - £8,383.86 To approve payment of following items: £ 40.00 – Hall Hire – Banham Community Hub £ 48.00 – Street Lighting – K&M Lighting £ 50.00 – December Storage of PC items – Mrs J Bensley £ 64.40 – TP Jones Payroll quarterly invoice £312.00 – Defibrillator Battery – Harling Electrical £ 75.18 – New Defibrillator pads – Michelle Jones £ 60.00 – Taxi Journey (x 2 at £30.00) – Harling Taxi's	All
15.	<u>To approve payment of invoices received since 1st January 2025:</u> £ 40.00 – Banham Church Electricity cost for Village Christmas Tree – PCC	All
16.	<u>Banham Newsletter:</u> Agree items to add to the Banham Newsletter.	All
17.	<u>Chairman's Other Business:</u>	Chairman
18.	<u>Next Meeting:</u> Thursday 5th February 2026 – 7:30pm <u>The Small Hall, Banham Community Centre</u>	