

THE MINUTES OF THE BANHAM PARISH COUNCIL HELD AT THE BANHAM COMMUNITY CENTRE, THURSDAY 5TH FEBRUARY 2026

Present: Mr Jeff Burrell, Mr Rob Plom, Dr Jo Dalton & Mrs Pam Spicer

<u>Item:</u>	<u>Details:</u>
1.	<u>Welcome:</u> The Chairman welcomed members of the Parish Council and the public.
2.	<u>Apologies for Absence:</u> There were apologies of absence from Mr Brendan Sparks & Mr Keith Drewrey
3.	<u>Declarations of Interest:</u> There were no declarations of interest.

PUBLIC SESSION

Meeting adjourned to receive comments from the Public

There were 2 members of the public present who were enquiring on a recent planning application which had been submitted for Cypress Farm on Winfarthing Road. The Clerk advised that the planning application had been submitted to the Parish Council in January for information only, and so no consideration had been given to this, though the previous application had been approved.

MEETING RECONVENED

<u>Item:</u>	<u>Details:</u>	<u>Actions:</u>
4.	<u>Previous Minutes:</u> Previous Minutes of the 8 th January 2026 meeting were approved, and signed by the Chairman.	Chairman Clerk
5.	<u>Allotments:</u> The allotments are as they should be for this time of year with some plot holders already busy preparing for Spring. Mr Drewrey provided a quote of £150.00 to cut back the hedge at the end of the allotments (alongside plot 1). This was proposed by the Charman and seconded by Mr Rob Plom.	Mr Drewrey
6.	<u>Banham Community Hub:</u> Mrs Spicer confirmed the Community Hub are now a registered charity, Also, the Hub now has a new volunteer who will assist with form filling, and a laptop has been sourced for use at the Wednesday Cafe. On the 30 th May, there will be a Women's Self Defence Workshop, and the Movement for Wellbeing classes now have a second instructor. Finally, Monica will be taking part in a sponsored swim on the 6 th March to raise funds for the Hub,	Mrs Spicer

Signed: Dated: 5th March 2026

7.	<u>Banham Community Award:</u> The Parish Council approved a quote for the award trophy of £54.49. The Parish Council then discussed when the award event should take place. This was considered for August, but then Mrs Spicer advised of a Community Hub event which will take place in June. Once the PC has full information of this event, the date will be considered further.	Parish Clerk
8.	<u>Banham History:</u> The notice board design has now been approved and a final quote is being sought for consideration at the next meeting.	Mr Drewrey
9.	<u>Grove Road Passing Points:</u> The Parish Council discussed the exchange of emails between themselves and Highways. It was acknowledged that official parking spaces would not be considered by Highways due to permitted funding, however, they have agreed to look into the maintenance of the existing setup of Grove Road, and they will look to identify the areas of work required to 'tidy up' and 're-establish' the carriageway and verges. Any identified work would be to the existing road layout, and involve 'maintenance' only. The Parish Council will discuss further once a definite plan has been put into place by Highways.	Parish Clerk
10.	<u>Assertion 10:</u> The Clerk advised of the new Assertion 10 compliance which has been included on the Annual Governance Statement, and the need for a government owned email domain. It was agreed that the Clerk would look to set up the gov owned email address through Parish Online which provides a free set up and no service charge. With regards to the website, the Clerk confirmed she is meeting with James (IT) on the 12th February to see if we can bring this into line with the new requirements, but if this cannot be done, and we need to deal with a website migration to an outside company, costs were agreed at £290.00 for the website migration fee and £190.00 annual fees going forwards. The domain was agreed as: banhamparishcouncil.gov.uk, with the email address being agreed as: clerk@banhamparishcouncil.gov.uk. The Clerk will update the PC as to the IT meeting, and whether an 'outsourced' website company will need to be used.	Parish Clerk
11.	<u>Highways, Street Lights, Footpaths and Hedges:</u> Potholes the length of Banham Road. The Clerk will report these to Highways.	Parish Clerk
12.	<u>Planning:</u> Ref: PL/2026/0008/HOU – Applegate, Winfarthing Road, Banham <i>The Parish Council considered the application and confirmed no objection to this.</i> Ref: PL/2026/0061/DCA – Land at Hunts Corner, Banham <i>The Parish Council considered the application and confirmed no objection to this.</i>	Parish Clerk

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	Planning continued... Ref: PL/2026/0059/LB - Stinton Lodge, 20 Crown Street, Banham, <i>The Parish Council considered the application and confirmed no objection to this</i> Ref: PL/2026/0076/PAQ - Site Of Fen Farm The Fen, Banham <i>The Parish Council considered the application and confirmed no comment.</i> Ref: PL/2026/0089/HOU - Littlemoor Barn The Moor, Banham, NR16 2BX <i>The Parish Council considered the application and confirmed no objection to this</i> Ref: PL/2026/0104/HOU - Cider Barn Heath Road, Banham <i>The Parish Council considered the application and confirmed no objection to this</i> Ref: PL/2026/0166/HOU - 15 Crown Way, Banham <i>The Parish Council considered the application and confirmed no objection to this</i>	Parish Clerk
13/14.	<u>Accounts:</u> The Chairman proposed the approval of items for payment. There was unanimous agreement from the Parish Council for the following: £ 80.00 – Hall Hire – Banham Community Hub £ 48.00 – Street Lighting – K&M Lighting £ 50.00 – January Storage of PC items – Mrs J Bensley £ 55.50 – Quarterly invoice for PC Meeting hall rental - BCCA	Chairman Parish Clerk Dr Dalton Mr Dewrey
15.	<u>Banham Newsletter:</u> The Clerk will include the Community Hub, & Community Award	Parish Clerk
16.	<u>Chairman's Other Business:</u> There was no other business	
17:	<u>Next Meeting:</u> <u>Thursday 5th March 2026 – 7:30pm</u> <u>The Small Hall, Banham Community Centre</u>	

Signed: Dated: 5th March 2026