

THE MINUTES OF THE BANHAM PARISH COUNCIL HELD AT THE BANHAM COMMUNITY CENTRE, THURSDAY 3rd April 2025 AT 7:30PM

Present: Mr Brendan Sparks, Mr Jeff Burrell, & Mrs Pam Spicer

<u>Item:</u>	<u>Details:</u>
1.	<u>Welcome:</u> The Chairman welcomed members of the Parish Council and the public.
2.	<u>Apologies for Absence:</u> There was an apology of absence from Mr Keith Drewrey, Dr Jo Dalton & Mr Rob Plom
3.	<u>Declarations of Interest:</u> There were no declarations of interest.

PUBLIC SESSION

Meeting adjourned to receive comments from the Public

There were no comments from the public.

MEETING RECONVENED

<u>Item:</u>	<u>Details:</u>	<u>Actions:</u>
4.	<u>Previous Minutes:</u> Previous Minutes of the 6 th March 2025 meeting were approved, and signed by the Chairman.	Chairman Parish Clerk
5.	<u>Allotments:</u> The Parish Council discussed the allotments and a complaint which had been received in respect of 3 'neglected' plots. It was acknowledged that these 3 plots have been practically untouched for almost 12 month with only minimal works being carried out, if any. It was decided that due to the circumstances and time that the allotments have not been worked, the Parish Council will now give one months' notice to vacate to each of the plot holders concerned.	Parish Clerk
6.	<u>Banham Community Hub / Mindful Village:</u> Mrs Spicer confirmed that the Community Hub continues to see high attendance numbers. The Easter Bunny Hunt is on the 19 th April, and The Hub have received a donation of 80 Easter eggs for the children. There is a planned route and games, and, coffee & cake will also be available. The Community Hub have now completed 24 sessions of the 'Fitness for Wellbeing' class and plans are already being made for the next round of 'sessions'. Funding is being sought for this, but in the meantime/in case the funding can't be secured, the Chairman	Mrs Spicer

Signed: Dated: 15th May 2025

6.	<u>Banham Community Hub continued...</u> proposed a donation of £50.00 per session. This was seconded by Mr Brendan Sparks, The first of the next course of sessions is to take place on the 22nd April. Loneliness awareness week takes place between the 9th to the 15th June, and the Hub will be taking part in this. Finally, the Parish Council are proud that Banham will now become one of Breckland's 'Mindful Villages'. This means that Banham offers a safe place for people to feel comfortable to have an open conversation about their mental health with locally trained individuals offering support in Banham. The Parish Council would like to thank the whole team at The Banham Community Hub, who give their time selflessly every week, and provides such an invaluable service to the residents of Banham.	Mrs Spicer
7.	<u>Primary School Donation:</u> The Parish Council were saddened to hear about the recent vandalism at Banham Primary School, and the Chairman proposed making a donation of £300.00 to help with recreating the Forest School back to its former glory. This was seconded by Mrs Spicer and unanimously agreed. The Clerk will make the necessary arrangements for the donation to be made as required.	Parish Clerk
8.	<u>Document Review:</u> The Parish Council reviewed the Standing Orders and also the Code of Conduct. Only one amendment was proposed with regards to no. 17 of the Standing Orders. This states that "no decision shall be taken on a matter which does not appear on the agenda, or is addressed by the Council following the public discussion period". The Clerk will look into this to see if it is possible for this be changed to allow for a decision to be made, particularly in the case of an emergency. The remaining Standing Orders, and the Code of Conduct will remain as is.	Parish Clerk
9.	<u>PC Banking:</u> The Parish Council were informed that in changing banks, there will be a minimum £6.00 monthly fee. The Parish Council felt that, when considering a much better service would be provided, they would be prepared to agree to this fee. The Chairman proposed that rather than close the Barclays account, we would run this alongside the new account for a few months to ensure that we are happy with the service of the new bank. This was seconded by Mrs Spicer, and agreed by the Parish Council. The Clerk will now look to complete the necessary applications.	Parish Clerk
10.	<u>War Memorial:</u> The Clerk advised on quotes received for a cherry picker which will enable the PC to carry out cleaning works on the war memorial. The Chairman advised on a quote received for £350.00, inclusive of everything required, and this was cheaper than other quotes obtained. The Chairman proposed the amount of £350.00, and this was seconded by Mr Sparks and agreed by all. The Clerk will now seek available dates from the Parish Council with regards to the works being carried out, and once a date has been arranged, the Chairman will make the necessary arrangements for the delivery of the cherry picker.	Parish Clerk

Signed: Dated: 15th May 2025

11.	<u>Village Checklist Review:</u> The Parish Council reviewed the local checklist received and noticed several discrepancies to this. The Clerk will review the document and required information shortly and make the necessary amendments. These will be submitted to Breckland following review and approval from the Parish Council.	Parish Clerk
12.	<u>Highways/Street Lights/Footpaths & Hedges:</u> There were no issues raised in this regard.	Parish Clerk
13	<u>Planning:</u> Ref: PL/2025/0317/DCA – 29 Crown Street, Banham The Parish Council reviewed the documents/comments in place, and confirmed no objection to the application in place. Ref: PL/2025/0358/DCA – Haugh Farm, Haugh Road, Banham The Parish Council reviewed the documents/comments in place, and confirmed no objection to the application in place. Ref: PL/2025/0371/FMIN - Olde Farm, New Buckenham Road, Banham, The Parish Council reviewed the documents/comments in place, and confirmed no objection to the application in place. Ref: PL/2025/0313/FMIN – Cypress Farm, Winfarthing Road, Banham The Parish Council reviewed the documents/comments in place, and confirmed no objection to the application in place. Ref: PL/2025/0310/PAQ – Cypress Farm, Winfarthing Road, Banham The Parish Council reviewed the documents/comments in place, and confirmed no objection to the application in place. Ref: PL/2024/1168/HOU - Wash Cottage Kenninghall Road, Banham The Parish Council reviewed the documents/comments in place, and confirmed no objection to the application in place. Ref: PL/2025/0406/TCA - Howgate House Church Hill, Banham The Parish Council reviewed the documents/comments in place, and confirmed no objection to the application in place. Ref: PL/2025/0437/NMA – 29 Crown Street, Banham The Parish Council reviewed the documents/comments in place, and confirmed no objection to the application in place.	Parish Clerk

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14./15.	<u>Accounts:</u> The Chairman proposed the approval of items for payment. There was unanimous agreement from the Parish Council in favour of the following: £ 48.00 – Street Lighting – K&M Lighting £ 50.00 – Storage of PC items – Mr R Bensley £ 72.00 – Hall Rental – Banham Community Hub £331.92 – NALC Membership Renewal £ 64.40 – Payroll Services – TP Jones LLP	Parish Clerk
16.	<u>Banham Newsletter:</u> The Parish Council agreed to the following to include in the Banham Newsletter in May: Community Hub update, Donation to the Primary School, Banham becoming a Mindful Village, and the War memorial update.	Parish Clerk
17.	<u>Chairman's Other Business:</u> There was no other business.	
18.	<u>Next Meeting:</u> Annual Meeting at 7:00pm, followed by the public meeting at 7:30pm <u>Thursday 15th May 2025</u> <u>The Small Hall, Banham Community Centre</u>	

Signed: Dated: 15th May 2025