

**THE MINUTES OF THE BANHAM PARISH COUNCIL HELD AT THE BANHAM COMMUNITY
CENTRE, THURSDAY 6th June 2024 AT 7:30PM**

Present: Mr Brendan Sparks, Dr Jo Dalton, Mr Rob Plom, Mrs Valerie Plummer

<u>Item:</u>	<u>Details:</u>
1.	<u>Welcome:</u> The Parish Council voted in Valerie Plummer as Chair Person for the meeting in the absence of the Chairman.
2.	<u>Apologies for Absence:</u> There were apologies for absence from Mr Jeff Burrell, Mr Keith Drewrey, and Mrs Pam Spicer.
3.	<u>Declarations of Interest:</u> There was a declaration of interest from Mr Rob Plom in respect of a payment owed for grass cutting services

PUBLIC SESSION

Meeting adjourned to receive comments from the Public

There were no comments from the Public

MEETING RECONVENED

<u>Item:</u>	<u>Details:</u>	<u>Actions:</u>
4.	<u>Previous Minutes:</u> Previous Minutes of the 9 th May 2024 meeting were approved, and signed by Mrs Plummer.	Mrs Plummer Parish Clerk
5.	<u>Annual Accounts:</u> Mrs Valerie Plummer presented the accounts for 2023/2024 and gave her report: The Annual Accounts and AGAR forms were reviewed, and agreed by all present Parish Council members.	Mrs Plummer Parish Clerk

Signed: Dated:

<u>Item:</u>	<u>Details:</u>	<u>Actions:</u>
	The Internal Audit of the accounts was completed satisfactorily, and the accounts will now be sent to the external auditors for completion and agreement. Mrs Plummer confirmed that the accounts along with the relevant forms should be filed on the website, and also on the notice board by the end of June. The forms would also need to be sent on to the External Auditors once these had been signed fully. The Clerk will deal with this. Finally, Mrs Plummer recommended that some of the funds should be moved from the Current Account to the Savings Account, but advising that a final review of likely future expenses and bills was necessary first. Mrs Plummer will revert to the council with her proposal shortly.	
6.	<u>Spring Litter Pick:</u> The Parish Council advised that the litter pick took place on the 22nd May 2024 with Children from the Banham Primary School. The litter pick went very well, and there were thanks to the Banham Community Hub for providing cakes and refreshments for the Children.	Parish Clerk
7.	<u>Community Orchard:</u> A date is to be arranged for a meeting with the members of the Kenninghall Community Orchard, and this should be arranged within the next month or so.	Chairman Dr Dalton
8.	<u>Banham Play Area:</u> The final maintenance works should be completed in the next week or so, and it was acknowledged that the ROSPA inspection is due to take place for a date to be confirmed in June 2024.	Mr Drewrey Mr Plom
9.	<u>Banham PC Limited Transport Grant:</u> The Clerk advised that discussions have now taken place with East Harling Taxis and plans have been 'firmed up' in respect of notice and payments. The Clerk acknowledged that the proposed poster has been agreed for the scheme, however as she is shortly going away, this would be posted on the relevant social media, and around the village on her return.	Parish Clerk
10.	<u>Banham Community Hub:</u> The Parish Council advised on the D-Day event taking place on Saturday 8th June 2024, and further acknowledged the success of the Community Hub, and the hard work of all involved. Further matters would be deferred to the July meeting and on Mrs Spicer's return.	Mrs Spicer

Signed: Dated:

<u>Item:</u>	<u>Details:</u>	<u>Actions:</u>
11.	<u>Highways/Street Lights/Footpaths & Hedges:</u> The Clerk advised that she is still chasing Clayland Homes in respect of the Grove Road street light ownership documents, but that she will keep on with this and present the documents once received. It was confirmed that the signed contract has been returned to K&M Lighting in respect of the street light maintenance for Banham. In respect of the rat issue at Butchers Pit, the Clerk advised she had reached out to Environmental Health for an update, and confirmed that she was again advised that individual residents should be reporting the problem. Residents should report to the following address: www.breckland.gov.uk/ehcontactus. Potholes were reported on the pavement outside the Community Centre (Kenninghall Road), and also on the path on Gaymer Close towards Wayland Way (sunken drain cover). The Clerk will report these hazards to Highways as required. The multiple overgrown footpaths around Banham were discussed, and the Clerk confirmed she would report these as required.	Parish Clerk
12.	<u>Banham Flagpole & Christmas Tree:</u> The quote received from 'Flags & Flagpoles was discussed, and it was acknowledged this was the favoured quote, though any decisions to be made in this regard was deferred to the July meeting.	Deferred
13.	<u>Banham Flooding:</u> It was acknowledged there had been an exchange between a Wash Lane resident and Highways, but in the absence of the Chairman, it was decided to defer any discussions until the July meeting given his discussions and involvement with Highways and other relevant authorities to date.	Deferred
14.	<u>Planning:</u> Ref: 3PL/2024/0405/F & 3PL/2024/0412/F- Land to the South East of Ivy Farm New Buckenham Road The Parish Council strongly objects to the application based upon their comments to the previous application made under reference: 3PL/2023/0525/F	Parish Clerk

Signed: Dated:

<u>Item:</u>	<u>Details:</u>	<u>Actions:</u>
	Ref: 3PL/2024/0471/F – Long Thatch, Doe Lane The Parish Council felt unable to comment on the application due to the lack of information provided in respect of the grounds and needs for the proposed change. The Clerk will report back to Planning at Breckland.	
15.	<u>Accounts:</u> The Chairman proposed the approval of items for payment. There was unanimous agreement from the Parish Council in favour of payment of the following: £ 44.00 – Street Lighting – K&M Lighting £ 50.00 – Storage of PC items – Mr R Bensley £ 90.00 – Hall rental - Banham Community Hub £ 31.96 – Kids ‘reward badges’ for litter pick – Michelle Jones £ 6.00 – Balance of Litter Pick cost – Michelle Jones £327.38 – NALC Annual Subscription/Membership £180.00 – Grass cutting costs	Parish Clerk
16.	<u>Chairman’s Other Business:</u> There was no other business	Mrs Plummer
17.	<u>Next Meeting:</u> <u>Thursday 11th July 2024</u> <u>The Small Hall, Banham Community Centre</u>	

Signed: Dated: